

Registration Guide

This registration guide is intended to help High School Youth to complete their individual registration for "Mix 2019".

Individual Registration procedure:

1. Go to the website: www.hsmix.ca



2. Navigate to the "Individual Registration" tab.

Church choice:

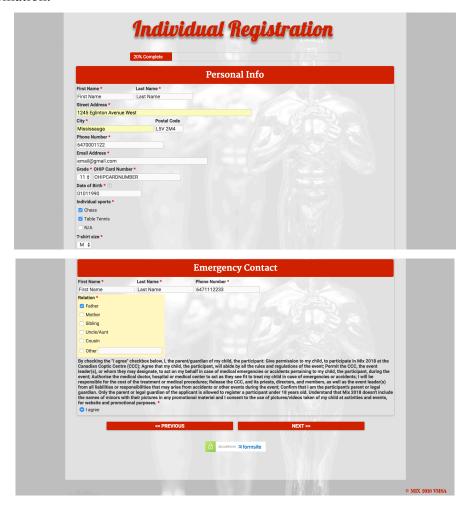
3. In the first page of the individual registration, choose which church you are participating under and press "Next".





Personal information:

4. The second page requires all your personal information as well as the emergency contact information.



Please note:

For the individual sports, you can choose

- a. Chess only
- b. Table tennis only
- C. Chess and Table tennis
- D. N/A



Payment Choice (The Church of the Virgin Mary and St. Athanasius):

5. You can choose from PayPal/Credit Card or cash at the booth.



If you choose Cash at the booth, the following field would show.
 Please note that only the servants available at the registration booth are authorized to input the code.

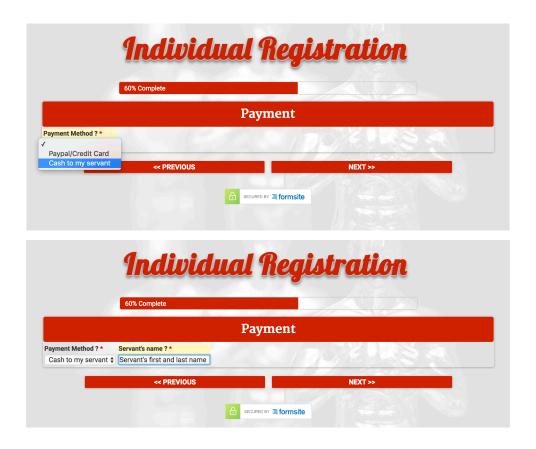


7. If you choose to pay by Paypal/Credit Card, choose credit card and press "Next".



Payment Choice (Other churches):

- 8. You can choose from PayPal/Credit Card or cash to your church's representative.
- 9. If you choose Cash to your servant, another field would show in which you should write your servant's name. This would allow "Mix 2019 registration committee" to track down the payments.

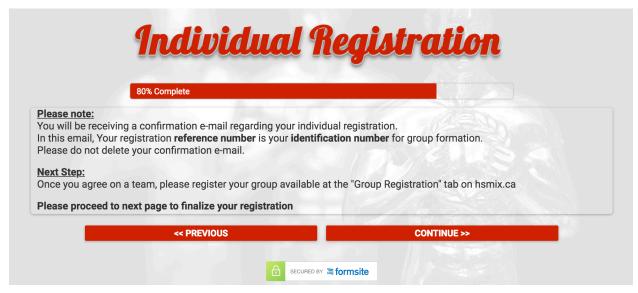


10. If you choose to pay by Paypal/Credit Card, choose credit card and press "Next".



Pre-payment note (All registrations):

11. Whether you chose to pay by Paypal/Credit Card, cash at the booth (for VMSA) or cash to the servant (other churches), this page will come up with the following notifications:



12. After reading the page, please press "Continue"



Payment Completion (Paypal/Credit Card):

- 13. If you choose to pay by Paypal/Credit Card, this order summary page will come up.

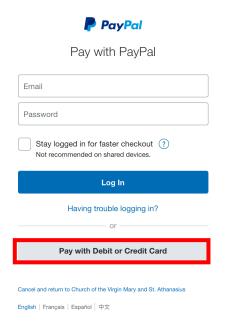
 Make sure to revise the amount you are paying (It should be \$40 before the early bird deadline and \$45 until the registration deadline).
- 14. Press continue to PayPal.



15. The following page requests your PayPal account (E-mail and password), please input your information if you are paying using PayPal.

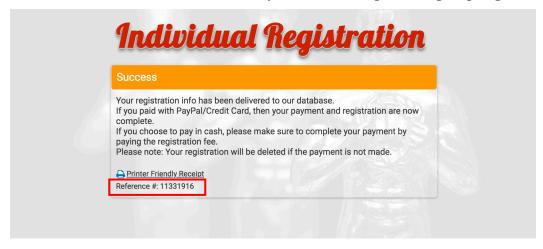
If you are paying with Credit Card, press on the box outlined in red.





- 16. You can proceed with your payment whether by PayPal or Debit or Credit Card as usual.
- 17. Upon finalizing your payment, a confirmation page will show up.

Please note: the reference # is the one you will be using for the group registration.





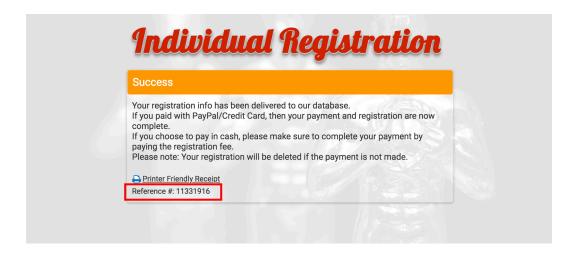
Payment Completion (Cash):

18. If you choose to pay by cash whether at the booth (VMSA) or to your servant (other churches), this order summary will show up. Make sure to revise the amount you are paying (It should be \$40 before the early bird deadline and \$45 until the registration deadline).



- 19. Press "Confirm Order".
- 20. Upon finalizing your payment, a confirmation page will show up.

Please note: the reference # is the one you will be using for the group registration.





Confirmation E-mail:

21. After finalizing your registration, a confirmation e-mail will be sent to your email. In the confirmation email, you will find the reference # (Same as the one shown in the success page)

Congratulations,
You finished the individual registration for Mix 2018.

Next. step: Provide your reference # to the participant who will sign your group up on "Group Registration" tab on hsmix.ca
The identification number for group formation is the reference # found in the confirmation e-mail.

Thanks for registering for Mix 2018.

Order Summary		
Item Description	on Quantity	Amount
I agree	1	\$35.00
Order Sub Total		\$35.00
Cash at the boo	oth	(\$35.00)
Order Total		\$0.00

Reference # 11331916



PLEASE NOTE:

In case you are stuck with any of the registration steps, please follow the following:

- 1. Go to the website: www.hsmix.ca
- 2. Navigate to "Contact us" under the tab with the title "more"



3. Fill in your information including your name, e-mail address, phone number, the message subject and your concern then press "Send"



4. For urgent issues, please call David Saweris on the specified phone numbers.